**Key data ETSAM (2017/18)**

<table>
<thead>
<tr>
<th>NAME</th>
<th>Universidad Politécnica de Madrid</th>
</tr>
</thead>
<tbody>
<tr>
<td>ERASMUS ID CODE</td>
<td>E MADRID05</td>
</tr>
</tbody>
</table>
| CONTACT for BILATERAL AGREEMENT and address | Escuela Técnica Superior de Arquitectura  
Prof. Héctor Fernández Elorza  
Avda. Juan de Herrera, 4  
28040 Madrid – Spain  
☎ 00 34 91 336 52 49  
☎ 00 34 91 336 65 21  
intercambio.arquitectura@upm.es |

**Key data on Erasmus Office and Erasmus Tutor**

| NAME AND ADDRESS OF ERASMUS OFFICE | Dpto. de Relaciones Externas e Internacionales  
Escuela Técnica Superior de Arquitectura  
Avda. Juan de Herrera, 4  
Ciudad Universitaria  
28040 Madrid - Spain |
| CONTACT OFFICER FOR INCOMING STUDENT MOBILITY | Lorena Rodríguez / Alicia Romero |
| Telephone (incl. country code) | 0034 91 336 52 49 |
| Fax (incl. country code) | 0034 91 336 65 21 |
| e-mail | intercambio.arquitectura@upm.es |
| Co-Ordinator responsible for Learning Agreement | Prof. César Jiménez de Tejada  
cjt@entreoitio.com |
| Information for incoming students on the web site | [http://www.upm.es/institucional/Estudiantes/Movilidad/Programas_Internacionales/Erasmus](http://www.upm.es/institucional/Estudiantes/Movilidad/Programas_Internacionales/Erasmus)  
[http://etsamadrid.aq.upm.es/int/internacional/incoming](http://etsamadrid.aq.upm.es/int/internacional/incoming) |

**General information on didactics:**

**DIDACTICS CALENDAR:**

<table>
<thead>
<tr>
<th>1st SEMESTER</th>
<th>2nd SEMESTER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Start date</td>
<td>End date</td>
</tr>
<tr>
<td>First week of September</td>
<td>22nd December</td>
</tr>
<tr>
<td>1st semester exams</td>
<td>2nd semester exams</td>
</tr>
<tr>
<td>2nd and 3rd week of January</td>
<td>1st and 2nd week of June</td>
</tr>
</tbody>
</table>

**PERIOD OF ARRIVAL:**
Are there problems for Erasmus students arriving in the 2nd semester?

There are no problems in respect of this; however we recommend that the student comes for the whole year.

**SUBJECT LIST**


All our subjects are given in Spanish, so it is appropriate that the students have a basic level of the language.
| SPANISH COURSES | [http://www.upm.es/Estudiantes/Movilidad/LenguasInternacionalizacion/AreaEspanol](http://www.upm.es/Estudiantes/Movilidad/LenguasInternacionalizacion/AreaEspanol)  
programa.lenguas@upm.es |
|-----------------|---------------------------------------------------------------|
| PORTFOLIO       | Is admittance based on the assessment of the portfolio?  
yes ☑ no |
| On what level/year do you accept incoming students? | We accept students enrolled to all years/levels. |
| Documents to submit for the admittance: | Have you a particular form for Incoming students ? to reduce the bureaucracy the student only has to send:  
- Foreign Students Register:  
- 4 pictures  
- One Photocopy of your passport or national ID  
- And a copy of your Learning Agreement [singed by your coordinator](http://www.upm.es/sfs/Rectorado/Vicerectorado%20de%20Alumnos/Extension%20Universitaria/Intercambios%20Movilidad%20estudiantes/Erasmus/Extranjeros/FORMULARIO%20ALTA%20EXTRANJEROS%202013-2014.pdf) |
| It is **not** necessary send these documents:  
- The letter of attendance  
- The Application form  
- Your transcript of records  
- your portfolio |
| DEADLINE FOR APPLICATIONS (1st and 2nd semester): | When is your deadline for receiving application forms?  
1st SEMESTER: **01/06/2017** for students wishing to study a full academic year.  
2nd SEMESTER: **01/12/2017** |
| ASSESSMENT SYSTEM | ECTS: at the ETSAM, a European Credit (ECTS) is equivalent to 27 hours of student’s work, of which 12 hours are in-person classes and 15 hours are non-presence. |
| SPECIAL FACILITIES FOR DISABLED PERSONS | The buildings are conditioned for people with disability. Wheelchairs access and elevators. |
| TRANSCRIPTS OF RECORDS | The transcript of records will be send to the international office of the partner university:  
- During March: to the student who study only during the winter semester  
- During September: to the student who study the whole year or only during the spring semester. |
| HEALTH INSURANCE: | It is **mandatory** that all exchange students contract an international insurance that covers civil liability during their stay.  
UPM offers the possibility of contracting this insurance policy:  
[www.oncampus.es](http://www.oncampus.es) (at a 35€ annual cost), |
| ACCOMODATION | We do not have accommodation service but you can check some information at:  
[http://www.upm.es/Estudiantes/Movilidad/Programas_Internacionales/Erasmus/ArticulosRelacionados?fmt=detail&prefmt=articulo&id=cfcc47ec91212210VgnVCM1000009c7648a](http://www.upm.es/Estudiantes/Movilidad/Programas_Internacionales/Erasmus/ArticulosRelacionados?fmt=detail&prefmt=articulo&id=cfcc47ec91212210VgnVCM1000009c7648a) |